



LIFE INSURANCE CORPORATION OF INDIA
NORTH CENTRAL ZONE
16/98, M.G. ROAD, KANPUR-208001 (U.P.)

e-mail: ncz_engg@licindia.com ; Phone no. - (0512) 2312634, 9451056834

PREQUALIFICATION TENDER NOTICE.

Life Insurance Corporation of India intends to invite item rate tenders from reputed Contractors for the following works with estimated cost and other eligibility criteria as under:

Sl. No.	Name of work	Estimated cost in Rs. in lacs	Completion time in months	<u>Min. qualifying requirements during last 3 years Rs.in Lac</u>		
				Minimum value of work executed	Average Annual Turn-over	Minimum Solvency
1.	Const. of 12 nos. of flats under Housg. Sch. at Agra	126.00	15	At least one work of Rs. 88.00 lacs	63.00	13.00
2.	Const. of Branch Office at Amroha	53.00	12	At least one work of 37.00 lacs	27.00	6.00
3.	Const. of Branch Office and 05 nos Officers Quarters at Mainpuri	134.00	15	At least one work of 94.00 lacs	67.00	14.00
4.	Const. of Branch Office and 05 nos Officers Quarters at Mathura	134.00	15	At least one work of 94.00 lacs	67.00	14.00
5.	Const. of Investment Building at Bhargawa Estate,, Kanpur	182.00	15	At least two work of 127.00 lacs	127.00	19.00

LIC of India

Life Insurance Corporation of India intends to invite item rate tenders for builder's work, water supply, sanitary, plumbing work and electrical installation work including ancillary works for the aforementioned projects. The building will be R.C.C. framed structure/load bearing masonry walls with all modern architectural finishes of high order.

Contractors experienced in similar works fulfilling the above eligibility criteria and desirous of tendering for these works should only apply to the Chief Engineer, L.I.C. of India, North Central Zonal Office, 16/98, M.G. Road, Kanpur-208001 for enrolment form. **Enrolment forms** are available on **payment of Rs. 500.00** (Rupee Five Hundred only) **non refundable** for above project works **in cash** during cash hours **or in** form of **demand draft** in favour of "Life Insurance Corporation of India" payable at Kanpur. The enrolment form will be **available from** the above **mentioned office from 07.08.2006 to 18.08.2006** on working days during office hours. Contractors, who comply parameters for all the proposed work or part thereof, may submit their credentials, by purchasing one enrollment form only. The Enrolment form can also be downloaded from our website : www.licindia.com. In case of the downloaded enrolment form the same should be submitted duly filled- up along with the relevant documents and the demand draft for Rs. 500/- (Rs. Five Hundred only) non refundable drawn in favour of "Life Insurance Corporation of India" payable at Kanpur.. The filled in Enrolment Form should be **submitted** on or before **25.08.2006** to the Chief Engineer, L.I.C. of India, at the above mentioned address. Life Insurance Corporation of India may shortlist the agencies for one or more works at its discretion though the application has been made for more than one work by the agency.

Chief Engineer reserves the right to reject/ issue of Enrolment form/Tender to any contractor or select any contractor for one or more job at his sole discretion without assigning any reason whatsoever.

CHIEF ENGINEER

We also undertake Engineering Consultancy Services



Life Insurance Corporation of India

**NORTH CENTRAL ZONAL OFFICE,
16 / 98, M.G. ROAD, KANPUR – 208001 (U.P.)**

Phone No. (0512) 2312634, 9451056834;

FORM FOR ENROLMENT OF CONTRACTORS

NAME OF WORK:



LIFE INSURANCE CORPORATION OF INDIA
NORTHE CENTRAL ZONAL OFFICE,
16 / 98, M.G. KANPUR – 208001 (U.P.),
Phone No. (0512) 2312634, 9451056834

INSTRUCTIONS FOR FILLING & SUBMISSION OF ENROLMENT FORM

The Enrolment Form alongwith the Annexures A to H shall be completely filled in all respects and returned to this office alongwith **these instructions for filling & submission of Enrolment Form** on or before **25.08.2006**. Please note that no consideration will be given for postal delays.

1. Contractors to note that all particulars required as per the form and Annexures shall be filled in completely in relevant blanks strictly as per the format.
2. The forms not submitted strictly as per the above instructions within stipulated period are liable to be rejected.
3. The eligible contractors who will be selected for issue of tenders after scrutiny of enrolment forms shall be informed by a letter. Please note that no enquiries or correspondence regarding the selection for issue of tenders shall be entertained.
4. Latest Solvency Certificate from any Nationalised/Scheduled Bank as per advertisement should be submitted alongwith Enrolment Form.
5. The contractors are advised to follow the instructions given below:-
 - (a) Enrolment Form shall be filled-up in clean handwriting in capital letters or typed.

LIC of India

- (b) Full address of the site of work, owner or authority under whom the works have been carried out should be given (Please refer Annexure 'D' & 'E')
 - (c) The contractors should ensure to submit the satisfactory Completion Certificate giving the value of work, year of completion and it should also tally with the value of final bill in Annexure 'D'.
 - (d) The annual turn over should be based on latest Income-tax Clearance Certificate, duly cleared by Income-tax Department.
6. Please note that the submission of this enrolment form does not confer any right on you to claim issue of tenders and the Dy. Chief Engineer (I/C) reserves the right not to issue tender to any/all applicants without assigning any reason whatsoever.

Signature of Contractor

Encl : Enrolment Form with Annexures 'A' to 'H'

Note : These instructions for filling & submission of Enrolment Form shall also be signed and submitted along with Enrolment Form alongwith annexure A to H.

LIC of India

Sl. No.	Query		Answer	
5.	Particulars of old firm(if present firm is new), if main partners of the present firm were working as construction contractors, in some other name in the past (The partnership deed of old firm be enclosed)	:		
6.	Particulars of sister construction firms if any	:		
7. i)	What is the constitution of firm viz. Sole Proprietor, Partnership, Pvt. Ltd., Public Ltd., etc.	:		
ii)	Enclose copy of partnership deed, Articles of Association or Affidavit in case of sole proprietorship as per Annexure A-1	:		
iii)	Fill-in enclosed Annexure A-2	:		
8.	Fill and enclose Annexure-B giving details of enrolment with LIC of India in the past and with other Organizations	:		
9.	Has the applicant or his partners or Directors been black listed in the past by any Central or State Government Dept./ Organization	:		
10. i)	Annual Turn Over for last three years (enclose documentary evidence or proof to support figures)	:	Year	Rs. in Lacs
			i)	
			ii)	

LIC of India

Sr.No.	Query		Answer
li)	What evidence of proof is enclosed to support the amounts of yearly turnover	:	
iii)	Enclose for the last three years income tax clearance certificate	:	Certificate enclosed for Assessment years
11. i)	Name and complete postal address of bankers	:	
ii)	Enclose solvency certificate indicating amount	:	
iii)	Bank Guarantee limit with various banks	:	i) Rs.....lacs with..... ii) Rs.....lacs with..... Total Rs.
12. i)	Enclose list of immovable properties with complete postal addresses, full description & reasonable market value of property duly supported by certificate of DM/Collector/First Class Magistrate/Approved valuer/Revenue authorities	:	
ii)	Whose supporting certificate is enclosed	:	Rs..... of..... Date.....
13. i)	Particulars of movable properties along with Banker's reference	:	

LIC of India

Sr.No.	Query		Answer
13.i)	Value of tools & plants	:	Rs.
	Other Assets	:	Rs.
	Total	:	Rs.
ii)	Whose reference is enclosed	:	
14.	Fill in and enclose list of tools & plants as per Annexure-C enclosed	:	
15.	Fill in enclosed Annexure D giving full particulars about major works completed during the past three years Note : List of only those works which were similar in nature and carried out by the firm requesting for enrolment is to be given	:	
16.	Work in progress	:	
i)	Whether full details of major work on hand given in Annexure-E	:	
ii)	Are copies of work orders for such large works enclosed	:	
17.	Whether full information regarding permanent technical staff employed given in Annexure-F	:	
18.	Whether check list submitted as per Annexure-H	:	
19.	Any other information the applicant might like to give	:	

DECLARATION

I/We agree to notify the officer accepting this application and registering my/our names on list of contractors of Life Insurance Corporation of India, of any changes in the foregoing particulars as and when they occur and to verify and confirm these annually on 1st January.

I/We understand and agree that the appropriate Life Insurance Corporation of India Authority has the right as he may decide, not to issue tender form in any particular case and also to suspend, remove or blacklist my/our name from Life Insurance Corporation of India list of contractors in the event of my/our submitting non-bonafide tenders or for technical or other delinquency in regard to which the decision of appropriate Life Insurance Corporation of India Authority shall be final and conclusive.

I/We certify that the particulars furnished in the enrolment forms are correct and that should it be found that I/We have given a false certificate or that if I/We fail to notify the fact of my/our subsequent amalgamation with another contractor or firm, the Life Insurance Corporation of India may remove my/our name from the list of contractors and any contract that I/We may be holding at the time may be rescinded.

PLACE :

DATE :

SIGNATURE OF CONTRACTOR

: FOR OFFICE USE ONLY :

ENROLMENT FORM NO.....SUBMITTED BY..... FOR

(NAME OF WORK) : -----

NOTE: THE FILLED IN ENROLMENT FORM SHOULD REACH IN THE OFFICE ON OR BEFORE: 25.08.2006 (1630 Hrs.)

SIGNATURE OF RECEIVING OFFICER

LIFE INSURANCE CORPORATION OF INDIA

AFFIDAVIT

(On Non Judicial Stamp Paper of appropriate value in case the individual who is the sole proprietor of the firm)

I,.....S/o..... Age.....years, occupation business
R/o.....

do hereby state on oath as under :

That I am residing in.....
..... locality of District since lastyears.

That I am the sole proprietor of a proprietary concern name and style as "....." having it's office
at.....District..... dealing in business of Government, civil
contracts and ancillary works attached therefor.

Hence this affidavit.

Deponent.....

Note : This Affidavit should be notarised .

LIFE INSURANCE CORPORATION OF INDIA
CONSTITUTION OF FIRM - SOLE PROPRIETORSHIP/PARTNERSHIP/LTD.CO./OTHER

DETAILS OF CONSTITUENTS

Sl.No.	Name of sole partner or Director/ other High Officials	Age	Share	Technical Experience			Whether power of attorney Holder
				Year to year	As Employee	As Contractor	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

SIGNATURE OF CONTRACTOR

LIFE INSURANCE CORPORATION OF INDIA

PARTICULARS OF ENROLMENT WITH LIC AND OTHER ORGANISATION

I. ENROLMENT WITH LIC :

Name of works for 1) 3)
 Which enroled by 2) 4)
 LIC in the past

Sr. Nos. for which tenders were submitted :

Sr. Nos. for which work order was received :

II. ENROLMENT WITH OTHER ORGANISATIONS :

Sl. No.	Name and address of Authority with whom you are enroled	FIRST TIME ENROLMENT		LAST RENEWAL OR ENROLMENT			
		Year to year	Is copy of letter enclosed	Year to year	Class or Category	Limit (Rs. in lacs)	Is copy of letter enclosed
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

SIGNATURE OF CONTRACTOR

LIFE INSURANCE CORPORATION OF INDIA**LIST OF MAJOR SIMILAR NATURE WORKS COMPLETED DURING LAST THREE YEARS**

Sl. No.	Name and Complete Postal Address of			Order			Value of work as per final bill Rs. in Lacs	Commencement of work month & year	Completion of work month & year	Penalty levied for delay of completion, if any
	Place of work & Nature of work	Owner	Authority under whom work was carried out	Ref. No. & Date	Contract Amount (Rs. in Lacs)	Is copy enclosed?				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)

NOTE : To enable us to process your application quickly, please ensure that complete Postal Address including Pin Code and Telephone Numbers / Fax Numbers / E-mail Address etc. are furnished under Column No.s.2, 3 & 4 above

SIGNATURE OF CONTRACTOR

LIFE INSURANCE CORPORATION OF INDIA**LIST OF WORKS IN HAND**

Sl. No.	Name and Complete Postal Address of			Order			Date of commencement of work	Scheduled date of completion of work	Progress and expected date of completion and reasons for delay, if any
	Place of work & Nature of work	Owner	Authority under whom work was carried out	Ref. No. & Date	Amount (Rs. in Lacs)	Is copy enclosed?			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

NOTE : To enable us to process your application quickly, please ensure that complete Postal Address including Pin Code and Telephone Numbers / Fax Numbers / E-mail Address etc. are furnished under Column No.s.2, 3 & 4 above

SIGNATURE OF CONTRACTOR

LIFE INSURANCE CORPORATION OF INDIA
PARTICULARS OF PERMANENT TECHNICAL STAFF

Sl. No.	Name	Designation	Age	Academic Qualification	Service with the firm	Details of Experience year to year
(1)	(2)	(3)	(4)	(5)	(6)	(7)

SIGNATURE OF CONTRACTOR

LIFE INSURANCE CORPORATION OF INDIA
ANNUAL TURNOVER FOR THE LAST THREE YEARS

Sl. No.	Financial Year	Total contract amount received	IT Certificate enclosed Yes/No	Audited Balance sheet copy enclosed Yes/No	Remarks
(1)	(2)	(3)	(4)	(5)	(6)
1.	2005-2006				
2.	2004-2005				
3.	2003-2004				
4.	2002-2003				
5.	2001-2002				

SIGNATURE OF CONTRACTOR

LIFE INSURANCE CORPORATION OF INDIA**ENROLMENT CHECKLIST****CHECKLIST FOR ENROLMENT :**

Sl.No.	Description of Enclosure	Refer item of form	Enclosed/Not Enclosed
1.	Partnership deed / Articles of Association / Affidavit (Annexure A-1)	7 (ii)	
2.	Annexure(A-2) as enclosed	7(iii) (particulars of partners)	
3.	Annexure B (as enclosed)	9 (particulars of enrolment in LIC and other Organisation)	
4.	Proof of turnover	10(ii)	
5.	Latest I.T.C.C.	10(iii)	
6.	Solvency Certificate	11(ii)	
7.	Certificate of Bank Guarantee	11(iii)	
8.	Immovable properties certificate	12(ii)	
9.	Movable properties reference	13(ii)	
10.	Annexure C (as enclosed)	14 (particulars of tools and plant)	
11.	Annexure D (as enclosed)	15 (List of major works completed during last 3 years)	
12.	Annexure E (as enclosed)	16 i(List of work in hand)	
13.	Copies of work order	16(ii)	
14.	Annexure F (as enclosed)	17 (particulars of permanent technical staff)	

SIGNATURE OF CONTRACTOR