

**Re: Supply of Water Purifiers at various staff quarters in Mumbai**

We invite Tender from Indian Suppliers (Except those who have been black listed/debarred in L.I.C. through out India) for supply of water purifiers as per our specifications and estimated total quantity of 1378 units, subject to the following.

- 1 The water filter should be of U.V. Type
2. The water filter should be with three stage protection  
Stage I : For removal of Macro or suspended impurities : This should be of polypropylene or other suitable material.  
  
Stage II : Removal of colour, odour and toxic organic contaminants: This shall be of activated carbon (Charcol) or similar material.  
  
Stage III : Resin Chamber or UV chamber for removal / deactivation of virus, bacteria and other micro organisms.
3. The rates (both in figures& words) per piece.
4. Brochures of the water purifiers offered should be submitted along with the technical tender and supply should be strictly as per this specification.
5. The rates quoted should be inclusive of all taxes including VAT, Service Tax , Octroi if any, delivery and installation charges. No separate payment of what so ever nature will be made other than the rates quoted per purifier. The installation of the Water Purifier should be made at various staff quarters in Mumbai.
6. Orders may be placed for estimated total requirements or part thereof depending upon the requirement at a time .if there are any changes in the price depending on the quantity of the purifiers, such quantity and rates are to be clearly specified in the Tender.
7. The entire quantity ordered should be supplied within a period of Three months from the date of order.
8. The rates quoted will be valid for installation at the staff quarters till one year from the date of order.
9. If after the supply, it is discovered that the water purifiers supplied are not as per the specifications mentioned by the suppliers, it will be the responsibility of the suppliers to replace it immediately without any extra cost.
10. Tender fee of Rs. 100.00 in cash should be deposited at the Cash Counter of Western Zonal Office.
11. The tenderer will have to deposit Earnest Money Deposit (Refundable without interest) of Rs.75000.00. by D.D./ Banker's Cheque. The Earnest Money Deposit will be forfeited in case the tenderer refuses / fails to carry out the order, if placed at the quoted rates. Earnest Money Deposit of the unsuccessful tenderers will be refunded without any interest within 60 days from the due date or within 21 days from the date of finalizing the orders whichever is earlier without any interest. Once the tender is submitted, no tenderer will be allowed to withdraw the tender. In case of unilateral withdrawal of the tender, E.M.D. of that tenderer will be forfeited.

The successful Tenderer will have to deposit 10% of the contracted value towards Security deposit & the amount will be refunded (without any interest on that) after completion of the job. The deposit will be in the form of Demand Draft/Bankers Cheque or Bank Guarantee through Nationalized Bank within a period of 15 days from the date of placing an order. The bank guarantee should be valid up to 31.03.2009. The bank guarantee will be released along with the final payment without any interest.

12. The offer shall be in two separate parts containing technical and commercial offers as per Annexure "A", i.e. for technical offer and Annexure "B" for commercial offer. Two separate sealed envelopes containing technical and commercial offers should be put in one large envelope, superscribed with subject of the tender and due date of opening.

13. **Tender for Water purifiers.**

Both the inside envelopes i.e. Technical bid and Commercial (price) bid should be separately and securely sealed and stamped. Both these sealed envelopes must be superscribed with following information.

\*Type of offer (**Technical or Commercial**)

\*Tender Reference No.

\*Name of the Tenderer

The format of both the bids is enclosed as per Annexure A and Annexure B.

**Technical Bid**

- A) The envelope No. 1 (Technical Bid) should not contain any price information and should indicate whether the water purifier is as per specifications as mentioned below.
- B) The purifier shall have 3 stage purification process
  - 1<sup>st</sup> stage: sediment filtration
  - 2<sup>nd</sup> stage: Activated carbon treatment
  - 3<sup>rd</sup> stage: UV treatment
- C) The system should have an electronic monitoring system to Ensure pure water.
- D) The machine should have a compact & durable outer body Besides being easy to clean inside.
- E) The Company interested to submit the quotation must have Completed at least 3 orders of the quantity 500 pieces within Last two years. ( Copies of orders received in this regards must be enclosed )
- F) Features of the Water Purifiers and how those are sufficient for the water supply made by the Municipal Corporation of Greater Mumbai
- G) Service stations in Mumbai. (Own service stations and not the Franchisees.)
- H) List of the reputed Clients and the quantity supplied to them.

- I) Details of in-house laboratory (If any) of the company.
- J) Undertaking of the company to replace damaged/defective item.
- K) Warranty period/Guaranty period and parts of the machine /full machine covered under it.
- L) Attested photo copies of Valid I.T. Returns, Sales Tax, VAT clearance certificate, Professional Tax, Trade license, PAN Card

The tenderer should submit copies of the supporting proof for all the points mentioned above along with the technical bid.

**Commercial Bid:**

- A) Envelope No. 2 should include price information.
- B)The price quoted should be in words and figures.
- C)The price quoted should be strictly for the model specified in the technical bid.

- 14. Tender forms may be obtained from Stationery Department, W.Z.O, Ground Floor, Yog or may be downloaded from [www.licindia.in](http://www.licindia.in). D.D./Bankers cheque should be in the name of LIC of India payable at Mumbai.
- 15. Last date of receiving the tenders is **12.07.2008 up to 12.00 noon**.
- 16. While opening the technical bids on **14.07.2008 at 11.00 a.m.** single representative of the tenderer is permitted to attend the meeting.
- 17. The price bid of only those Tenderers who qualify themselves in technical bid will be opened.
- 18. Bills will be settled as under.  
First payment against supply & installation of 200 Water purifiers.  
Subsequent payments will be made on successful installation of further 200 Water purifiers.  
  
T.D.S. will be effected as per rules.
- 19. L.I.C. of India reserves the right to cancel this tender and /or re-tender with revised properties /specifications in case of non- qualification of any tenderer as per Technical Bids without assigning any reasons.

## **Supply of Water Purifiers in Mumbai.**

### **General Conditions:**

1. The tenderer should be in similar business at least for 5 years
2. List of clients of the tenderer to be enclosed
3. Index for the documents submitted as a part of the Technical Bid.

### **TERMS AND CONDITIONS OF THE TENDER**

1. The tender should be dispatched so as to reach this office on or before the time and due date specified.
2. Offers with conditions like, 'subject to availability of stores' or with similar vague conditions shall not be accepted.
3. All deliveries must be as per our instructions.
4. Each page of the offer should be signed by the tenderer.
5. No alterations either in quantity or quality of the items will be permitted
6. Failure to supply the ordered quantity within the time frame as stipulated in para 7 shall invite a penalty of 1 % of the total cost of the balance number of the Water purifiers to be supplied.
7. Stores rejected after the receipt will have to be taken back by the suppliers at their risk and cost
8. Quotations should be sent in a sealed cover superscribed with subject of the tender and due date of opening.
9. Any tender not in compliance with the above terms and conditions and the specifications shall be liable to be rejected.

**Zonal Manager (Western Zonal Office)**

**ANNEXURE 'A'****TECHNICAL BID**

(To be submitted on tenderer's Letter Head)  
For supply of Water Purifiers in Mumbai.

| SR. NO. | PARTICULARS  | TENDER'S RESPONSE |    |
|---------|--|-------------------|----|
|         |  | YES               | NO |
| 1       | Whether the purifier has 3 stage purification process<br>1 <sup>st</sup> stage : sediment filtration<br>2 <sup>nd</sup> stage: Activated carbon treatment<br>3 <sup>rd</sup> stage: UV treatment |                   |    |
| 2       | Whether the system has an electronic monitoring system to ensure pure water.   |                   |    |
| 3       | Whether the machine has a compact & durable outer body besides being easy to clean inside.   |                   |    |
| 4       | Whether the Company has Completed at least 3 orders of the quantity 500 pieces within last two years.  |                   |    |
| 5       | Whether the company has submitted the Features of the Water Purifiers and how those are sufficient for the water supply made by the Municipal Corporation of Greater Mumbai.                     |                   |    |
| 6       | Whether the company has Service stations in Mumbai.(Own service stations and not the Franchisees).   |                   |    |
| 7       | Whether the company has submitted the list of the reputed Clients and the Quantity supplied to them.   |                   |    |
| 8       | Whether the company has submitted details of in-house laboratory (If any) of the company OR certificate obtained from the reputed laboratory regarding the water testing.                        |                   |    |
| 9       | Whether the Company is ready to submit Undertaking to replace damaged/defective item.  |                   |    |
| 10      | Whether the company is submitting the declaration for Warranty period/Guaranty period and parts of the machine /full machine covered under it.   |                   |    |

Note: Wherever the company replies YES, supporting documents are required to be submitted.

Date:

Place:

Seal and signature of the tenderer

**ANNEXURE B**

**COMMERCIAL BID**

(To be submitted on tenderer's Letter Head)  
For supply of Water Purifiers in Mumbai.

| <b>SR<br/>NO</b> | <b>PARTICULARS</b>                | <b>AMOUNT</b>                            |
|------------------|-----------------------------------|--|
| 1                | MODEL(SPECIFIED IN TECHNICAL BID) | PER PIECE<br>(BOTH IN FIGURES AND WORDS) |

Date:

Place:

Seal and signature of the tenderer